Viewpoint Screening

As part of your admission criteria, it is mandatory to create a Viewpoint Screening account to manage your health requirements and make sure all required documents are **updated and approved by Viewpoint prior to first day of class of each semester**.

FYI: Required documents must be attached to the HNUR 1214 Practical Nursing Fundamentals application and uploaded into viewpoint.

Within Viewpoint's system, you will initially be required to purchase the Health Portal and Background Check. (Viewpoint calls this "placing your order.")

The Health Portal is $20 plus $15 for a background check. This mandatory background check does not replace any State or FBI *Criminal* Background check(s).

It is also mandatory to submit a drug screening order at a cost of $40 through the portal. Viewpoint has an agreement with Quest Diagnostics, students must utilize this vendor.

For more detailed instructions about creating an account, see below:

1. To get started with Viewpoint Screening, visit the following web site:
   Viewpointscreening.com/Baton Rouge
2. From there click on "Start Your Order."
3. Select your program and package information.
4. Enter your information (name, DOB, etc.)
5. Use your BRCC email address or personal email. You will be unable to log in or receive communications from Viewpoint Screening if your email address is not valid.

   Once you have purchased the Health Portal and Background Check, you will receive a confirmation email containing a password. Use this information to log into your account and review other instructions. You will need this password to view your background check report.

   After you have placed your order, you will begin to receive get emails notifying you of specific documents required for uploading. After creating your account, log into www.viewpointscreening.com.

7. Click on Health Portal to view your specific requirements. As you complete your requirements, you can begin to upload documents.

8. Click on the "Upload document" button next to each requirement and select the correct file type to upload. All uploaded documents are typically reviewed within 24 hours. If your document is not in compliance or approved, you will receive an email from Viewpoint notifying you why the documents are not acceptable. This information can be found within the 'Student Messages" section of your account
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If you have any additional questions, please contact Viewpoint Screening via email studentsupport@viewpointscreening.com. or by online chat.