



Student Technology Fee Committee

Minutes - May 24th 2022

Zoom Remote Meeting

Members in attendance: CIO Ron Solomon (RS) - Chair, IT Project Manager John Warren (JW) - Co-Chair, Dean of Students Dr. Donavan Johnson (DJ), Director of Student Life Tommy Morris (TM), Asst Director of Student Life Jolanda Taylor (JT), SGA President Cassidy Guidry (CG), SGA VP Raeleonne Owens (RO), SGA Treasure Jayla West (JaW), SGA Historian Kristal Corney (KC), Dean Jacqueline Jones (JJ), Library Laddawan Kongchum (LK)

Approval of minutes: JW asked for approval of the meeting minutes for February 2022. RO called for a motion to approve the minutes. JaW seconded the motion to approve the minutes.

Open Issues Discussed:

- JW explained that IT had no open issues currently and asked the committee if there were any they had that needed to be discussed. No one replied, JW moved on to new business.

New Business:

- JW brought up the current budget for everyone to review. JW explained that these funds are from the Student Technology fee that's collected every semester and not related in any way to SGA funds. JW asked that everyone take their time

and review the document before we proceeded. JW asked if there were any questions and there were none. JW proceeded to point out that currently the STC has a total of \$1,049,932.56 available.

- JW introduced the proposed budget for the 2022-2023 fiscal year to the STC and asked that everyone take their time to review the document and we would go over any questions after it was reviewed. RO asked if these are items that have already been voted on and agreed upon by the STC. RS explained that what's being presented are things that have been voted on and approved before. JW asked if anything new was in the document. RS explained that nothing is new and everything has been voted on and paid for previous years but we do still have to bring them to vote for the new fiscal year budget and there will at times be slight price increases but that's it currently. JJ asked about EZ Proxy being included in that price and RS explained to his understanding that OCLC has the EZ Proxy included in the cost. Once there were no further questions JW motioned to call for a vote for the 2022-2023 Fiscal Year Budget.

The vote to approve/disapprove the 2022-2023 Fiscal Year Budget for a total of \$755,762.04 is below:

- o Cassidy Guidry - Approve
 - o Jayla West - Approve
 - o Raeleonne Owens- Approve
 - o Kristal Corney - Approve
- JW brought up the Recording/Sound Studio upgrade for Mr. Rhett Poche's department and explained that by the time the order went in the price for some of the equipment had increased and an additional \$800.00 was needed to complete the order.

The vote to approve/disapprove the additional cost for the sound studio for a total of \$800.00 is below:

- o Cassidy Guidry - Approve
 - o Jayla West - Approve
 - o Raeleonne Owens- Approve
 - o Kristal Corney - Approve
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- JW explained that the wireless project that STC helped to fund has been completed and the go live for the new access is coming up and communication would be sent out to everyone to let them know how to login to the system. RS reminded JW to get him the email crafted and screenshots of the new portal so the email will be ready to go out before we go live with the new WiFi system. RO asked if the charging stations are still being looked at and discussed for purchase around the campus. JW explained that we're still moving forward with that purchase and we're expecting a late, summer early fall install. KC asked if all things that were voted on were ordered already. JW said yes except for the cloud storage initiative. The college found an alternate funding source for that since it was related to Covid causing that need for additional cloud storage space.

Next Meeting: 2nd week of July

JW called for a motion to adjourn the meeting. RO motioned to adjourn and JaW seconded.

MEETING OPENED: 2:05 p.m.

MEETING ADJOURNED: 2:23 p.m.

RECORDER: John Warren

Budget Requests - 250003 Student Technology FY 2021-2022

Fund Code	Account Code	Campus Code	Amount	Funding Type	Justification for Request
250003 - Student Technology	6002 Classified Salaries		\$63,377.60		Staff Workers
250003 - Student Technology	6003 Unclassified Salaries		\$134,103.11		Staff Workers
250003 - Student Technology	6100 - Related Benefits		\$78,992.28		Staff Workers
250003 - Student Technology	6010 - Student Labor	BE - Acadian	\$10,000.00	Continuation	student workers for computer lab Fall, Spring, Summer
250003 - Student Technology	6010 - Student Labor	BB - Frazier	\$15,000.00	Continuation	student workers for computer lab Fall, Spring, Summer
250003 - Student Technology	6010 - Student Labor	BA - Mid-City	\$71,000.00	Continuation	student workers for computer labs and IT help desk Fall, Spring, Summer
250003 - Student Technology	6100 - Related Benefits	BA - Mid-City	\$30,000.00	Continuation	additional related benefits for full-time positions due to fluctuating rates and employee elections
250003 - Student Technology	6100 - Related Benefits	BA - Mid-City	\$7,100.00	Continuation	related benefits for budgeted student worker wages (10% of wages), if needed based on student hires
250003 - Student Technology	6100 - Related Benefits	BB - Frazier	\$1,500.00	Continuation	related benefits for budgeted student worker wages (10% of wages), if needed based on student hires
250003 - Student Technology	6100 - Related Benefits	BE - Acadian	\$1,000.00	Continuation	related benefits for student workers (10% of wages), if needed based on student hires
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$5,898.56	Continuation	Rave Communication renewal (split with org 420003)
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$4,620.00	Continuation	evaluation kit renewal (split with orgs 620001 and 420003)
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$16,715.88	Continuation	OCLC fee for online catalog renewal (Library - code to org code 420008 & program code 410) *
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$10,376.00	Continuation	go-print License renewal (ITC Systems)
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$29,000.00	Continuation	Microsoft campus agreement renewal (split with org 620001)
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$13,500.00	Continuation	smarthinking License renewal (ALC) (NCS)
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$4,994.00	Continuation	EBSCO Information Services (Library - code to org code 420008 & program code 410) *
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$135,974.99	Continuation	LOUIS membership renewal (Library - code to org code 420008 & program code 410) *
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$1,262.00	Continuation	Springshare - LibGuides License
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$36,520.00	Continuation	Atrium JSA card system license renewal
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$6,000.00	Continuation	Dynamic Forms (NGWeb)
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$1,381.25	Continuation	NetSupport
250003 - Student Technology	7076 - Software License	BA - Port Allen	\$600.00	Continuation	PharmacyTech (RedSail)
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$3,655.38	Continuation	ShopKey (Mitchell 1)
250003 - Student Technology	7076 - Software License	BA - Mid-City	\$475.00	Continuation	Library chat (Nub Games)
250003 - Student Technology	7087 - Rentals-Office Equipment	BA - Mid-City	\$2,000.00	Continuation	annual copier rental Xerox: Mag 103 hall (ALC) Student Tech
250003 - Student Technology	7087 - Rentals-Office Equipment	BA - Mid-City	\$2,000.00	Continuation	annual copier rental Xerox: Mag Library Student Tech
250003 - Student Technology	7087 - Rentals-Office Equipment	BA - Mid-City	\$2,000.00	Continuation	annual copier rental Xerox: Bien Student Tech Rotunda
250003 - Student Technology	7087 - Rentals-Office Equipment	BE - Acadian	\$2,000.00	Continuation	annual copier rental Xerox: Acadian - Student Tech Lab
250003 - Student Technology	7087 - Rentals-Office Equipment	BB - Frazier	\$2,000.00	Continuation	annual copier rental Xerox: FRz 123-Student Tech Lab
250003 - Student Technology	7202 - Copier Supplies	BA - Mid-City	\$20,000.00	Continuation	Copy paper and toner for student labs
250003 - Student Technology	7202 - Copier Supplies	BB - Frazier	\$1,000.00	Continuation	Copy paper and toner for student lab
250003 - Student Technology	7202 - Copier Supplies	BE - Acadian	\$1,000.00	Continuation	Copy paper and toner for student lab
250003 - Student Technology	7202 - Copier Supplies	BN - Central (Hooper Rd)	\$1,000.00	Continuation	Copy paper and toner for student lab
250003 - Student Technology	7202 - Copier Supplies	BO - Ardendale - ATC Building	\$0.00	Continuation	Copy paper and toner for student lab (TBD later)
250003 - Student Technology	7508 - Education and Recreation-Taggable	BA - Mid-City	\$20,000.00	Continuation	Classroom technology repairs
		Total Amount	\$736,046.05		