



## ***Student Technology Committee Meeting Agenda***

July 9, 2018

2:00pm

Summer 2018 July Meeting

Meeting Facilitator: John Warren

Invitees: VC Helen Harris, Ron Solomon, Tommy Morris, Cedric Noel, Sarah Barlow, SGA President, SGA Vice President

- I.** Call to order
- II.** Roll call
- III.** Call for motion of approval of minutes from the last meeting.
- IV.** Open issues:
  - a) Discuss update for the proposal and SGA funding for charging stations around campus for mobile devices. Waiting for retrofitting for the student center.
  - b) Update on power issues in the lab at the Jackson site and VDI installation that is to follow. VC Harris update
  - c) Update on System Office taking over student emails and the possible Wi-Fi solution that would follow. LCTCS update on testing?
  - d) Discuss the SGA video messaging system for Mid-City. Retrofitting Student Center may include this still?
  - e) STC wording corrected on policies?
  - f) Has the audio issue in the large Cypress classroom on the bottom floor been resolved?

g) Was a template created for what technology was purchased with the student technology funds for the year?

h) Update on the partnership with Adobe?

**V.** New business

**VI.** Next Meeting Planned: 1<sup>st</sup> week of October

**VII.** Call for motion to adjourn



Student Technology Committee Sign-In Sheet

July 9<sup>th</sup>, 2018

Print Name	Signature	ID Number	Affiliation
John Warren	<i>[Signature]</i>	L10010022	IT
Roy Solomon	<i>[Signature]</i>		IT
Thomas Ryan	<i>[Signature]</i>	L01533774	SEA
Talshind Filipe	<i>[Signature]</i>	L01471021	SEA
Fonnell Bell	<i>[Signature]</i>	B00105180	SEA
Tammy A. Harris	<i>[Signature]</i>		OSL Staff
Telesh Harris	<i>[Signature]</i>		VCFA





## Student Technology Fee Committee

Minutes - July, 9th 2018

Large Chancellor's Conference Room

**Members in attendance:** Chief Information Officer Ron Solomon (RS) - Chair, IT Project Manager John Warren (JW) - Co-Chair, Vice Chancellor of Administration and Finance Helen Harris (HH), Director of Student Programs Tommy Morris (TM), Student Life Programming Specialist Cedric Noel (CN), SGA Vice President of Policy Tennell Bell (TB), SGA Vice President of Programming Jackline Filipe (JF), SGA Secretary Thomas Ryan (TR)

**Approval of minutes:** JW asked for approval of the meeting minutes from May 2018. RS motioned that the minutes be accepted and TR seconded the approval.

**Open Issues Discussed:**

- JW asked for updates on the charging stations with the new remodeling/retrofitting of the cafeteria area or if we're still waiting for that to happen to discuss the need for charging stations in that area for students. TM confirmed that we're still waiting to get the proposal back from the architects. JW explained what the charging stations would be used for to the new SGA that was not aware of it.
- JW asked for updates on VDI installation at Jackson, RS confirmed the machines have been configured and should be installed for the beginning of the Fall 2018 semester.
- JW asked for updates on the WiFi solutions. RS confirmed that the student wi-fi drop issue has been resolved. TM asked if this is also including the email move to Office 365. RS explained that it does not and the move to do this is not as high of a priority for the system office but they do still have it slated to be completed at some point.

- JW asked for updates on the messaging system that SGA was considering. TM explained that it's still connected to the whole renovation project and nothing has been decided. RS asked if this was the MTV project, JW explained this was the project to give Student Life/SGA their own messaging system to display content around the campus. RS asked where the MTV project was at and TM explained that MTV is ready to roll now and they are waiting on us to give the go ahead. TM is wanting the renovation completed before having MTV install their equipment. HH asked if the messaging system was needed and also pointed out that the SGA would need to vote on allocating funding for that system. TM wasn't sure that project would be in SGA's best interest at this time.
- JW asked RS if the wording on the policy that was shown to everyone at the last meeting has been corrected. RS said that it was. JW explained that it was just small grammar issues that were corrected. HH asked if it has been posted to the web already. RS explained that the actual plan was reviewed during the last meeting but the Chancellor has not signed off on it.
- JW brought up that Marvin Bryant (former SGA President) had brought up an AV issue in the large Cypress classroom. RS explained that the issue was a large amount of unused equipment had been moved to surplus and the audio was diminished because of it. HH advised that there may be a way for MRA(?) to help with refitting that room with proper audio as well. RS stated that the issue is known but hasn't been resolved just yet.
- SB requested a template be created for the year in report for what technology was purchased with student technology funds. HH said that she would speak with Quintesah Syas about creating that for the committee.
- JW asked about the Adobe initiative with Community Colleges. RS explained that it's a program for getting students using their Creative Cloud products more and that he needs to follow up with them because he is waiting on more information from Adobe on moving forward. RS explained

that the students should still receive some discount on the product simply by him just reaching out to inquire about the program but he plans on following up to confirm.

#### **New Business:**

- HH explained that there are 3 areas of discussion that she needs to have with SGA. Transportation, food services and renovation of the Student Center. HH explained that the previous SGA had funding set aside to assist in renovating the student center and SGA area. HH is requesting SGAs input on design and layout and likes the idea of a more open concept with less walls. HH believes a road trip to other colleges/universities would prove beneficial to the group. HH brought up food services and the issues that we run into. Because we're a commuter campus, vendors need to raise prices to make a profit while here. HH asked SGA if we want to have food services in the Student Center or do we want to look at trying other options in that space. HH said that the bookstore was asked if they would consider extending their services to include food that students would be able to buy from a cooler, like sandwiches, etc. JF asked if it was possible to use our Culinary Arts program in the area. HH explained that was attempted but the enrollment doesn't support the amount of service hours that needed to properly run the food services area. HH requested all ideas be presented for discussion. TM asked if in the meantime there are agreements or understandings with food trucks coming to campus. HH said most food trucks make most of their money downtown during those lunch hours. TM asked if there's a possibility to build in to the financial aid budget a food plan for students. HH explained that it's factored into financial aid already. Also because of the size of our college, it can't be increased. HH explained that an RFI was put out for vendors coming in and there was interest with Aramark came back with interest but because of how they run things BRCC would lose control of a lot of the choices at that point. We had local businesses interested as well but it always came back to profit for the local business, hours ran and staffing concerns during

those hours. TB brought up that SGA would begin with sending out surveys to the students to get their feedback on what they would like to see. HH brought up where we are with transportation for students from Mid-City to Acadian to Frazier. Both busses to be repaired are 19k for both. Only 13 students ride the buses per day. JF commented that she agrees the buses need to be upgraded as she rides them from one campus to another. We currently have over 8k students and only a total of 130 ride the buses that BRCC provides. TB asked about liability issues where students are picked up and HH confirmed we can only pick up from specific BRCC locations. TR asked about the route the buses take. HH explained the above route and that it also included Central for a while but because it was only for one student, the route to Central was removed. HH explained that students using the bus transportation has gone down greatly. HH requested an invite to the next SGA meeting to discuss with everyone.

- RS handed out a request form for everyone to review and explained that it would be voted on during the October meeting. RS explained that this request is to replace our current outdated (EOL) server infrastructure with updated equipment to better accommodate the students/faculty and staff. RS explained the total and how it would be broken up over the course of 3 years. RS requested half be paid for by student technology and the other half would be covered by IT. JF requested further explanation on what the equipment is. RS explained that the software that is used for students throughout the college is housed in our datacenter on servers. JW explained that the VDI environment that is used at all sites for student labs are kept on the servers. HH further explained that the total cost is \$386, 562.00 which will be split between Student Technology and IT. Student Technology will be responsible for \$193,000.00 of that price and that will be divided by 3 years at 0.0% interest. For the next 3 years Student Technology will be responsible for \$64,333.00. JF asked if it's possible to view the datacenter and see the equipment. RS told her that they definitely can do that. Everyone agreed they would go after the meeting.



- TB asked about the student worker list for the summer semester but it was requested by JF that we wait for the fall semester as there are only 3 student workers for the summer.

**Next Meeting:** 1<sup>st</sup> Week of October

JW called for a motion to adjourn the meeting. TR motioned to adjourn and JF seconded.

MEETING OPENED: 2:00 p.m.

MEETING ADJOURNED: 2:36 p.m.

RECORDER: John Warren

